

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

BOARD OF TECHNICAL REGISTRATION

[M13-232]

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

10. Requirements For Recording Results of Survey Drawings

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

July 23, 2013

3. Summary of the contents of the substantive policy statement:

The Board's rules provide that Land Surveyors must adhere to the Arizona Boundary Survey Minimum Standards and with state laws pertaining to the surveyor's area of practice. (A.A.C. R4-30-301(4) and (13) effective August 7, 2004) The Arizona Boundary Survey Minimum Standards at Section 13 provides standards for when a surveyor must create and record survey drawings. Section 13 (C) concerns the requirement to record a survey drawing when any land boundary monuments are set in conjunction with the new survey.

The Board interprets the term "new survey" to be synonymous with "present survey" or "most recent survey" so that even if the present or most recent survey is a retracement of an existing prior survey, these actions require the surveyor to create and record a survey drawing documenting the new monumentation as established:

- Whenever any monuments are established, including those set to replace missing or damaged monuments of the previous survey.
- Surveys performed to rehabilitate or replace monuments disturbed as a result of infrastructure improvements such as street resurfacing/repaving or underground utilities or similar projects.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a revised Policy Statement

5. The name and address of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Lisa Vardian
Address: 1110 W. Washington St., #240
Phoenix, AZ 85007
Telephone: (602) 364-4948
Fax: (602) 364-4931
E-mail: lisa.vardian@azbtr.gov
Web site: www.azbtr.gov

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the Substantive Policy Statement number 10 is available at the Board of Technical Registration, located at 1110 W. Washington Street #240 Phoenix, AZ 85007 at no charge and is also available on our website at www.az.btr.gov.